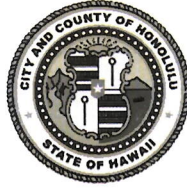


DEPARTMENT OF BUDGET AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813
PHONE: (808) 768-3900 • FAX: (808) 768-3179 • INTERNET: www.honolulu.gov



RICK BLANGIARDI
MAYOR

ANDREW T. KAWANO
DIRECTOR

CARRIE CASTLE
DEPUTY DIRECTOR
877793

April 7, 2022

The Honorable Calvin Say, Chair
and Members
Committee on Budget
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Say and Councilmembers:

SUBJECT: Executive Operating Budget Bill 14 (2022) Proposed CD1
Amendments

We are submitting this information on specific amendments as you and other
Committee on Budget members deliberate on the City's operating budget.

- 1) Add proviso: "All light duty and commuter vehicles purchased under this ordinance shall be hybrid, electric, or run on renewable energy in accordance with Ordinance 20-47 to transition the City's fleet to 100% electric or renewable energy by 2035."

We respectfully request deferring this proviso. DFM is monitoring the progress of charging infrastructure development and construction projects at City fleet parking locations so that the timing of City Fleet EV purchases does not result in them sitting idle due to lack of chargers. The City remains committed on a path to electrifying its fleet and will pursue the acquisition of EVs to the extent that EV models are available to meet the needs of the agency.

The Honorable Calvin Say, Chair
and Members
Committee on Budget
April 7, 2022
Page 2

2) Reduction of the Provision for Vacant Positions (PVP) (\$9,846,705 GN)

We appreciate the restoration of vacant position counts and funding for positions vacant since prior to January 1, 2011. We would like to comment that full funding of the Provision for Vacant Positions is critically needed to fill positions in FY2023. In response to budget shortfalls brought on by the pandemic in FY 2021 and FY 2022, the PVP account for general funds (GN) was reduced so significantly to balance the budget. The significant reduction in PVP each fiscal year results in departments prioritizing what can be filled with the limited funding, and having to delay the hiring of the rest of the positions where funding cannot be certified until later in the Fiscal Year. As a result of having gone through this cycle in FY 2021 and FY 2022, there has been a substantial loss of employees: through retirements and employees leaving City employment to pursue other career opportunities that far outpaced the City's ability to fill these critical positions throughout the fiscal year. The Administration is making every effort to keep the PVP funding intact in FY 2023 to allow each department the ability to certify the funding of vacant positions at the beginning of the fiscal year to "catch up" and prioritize filling of all positions.

Also attached are the Department of Land Management and Managing Director's concerns to the CD1 additions and reductions; and a technical amendment for the Department of Prosecuting Attorney.

We respectfully request your Committee's consideration to these concerns.

Sincerely,



Digitally signed by
Kawano, Andy
Date: 2022.04.07
15:24:53 -10'00'

Andrew T. Kawano
Director

Attachment

APPROVED:



Michael D. Formby
Managing Director

ATTACHMENT

I. Comments to Bill 14 (2022) Proposed CD1 Amendments

- Department of Land Management
- Office of the Managing Director

II. Amendment to Executive Operating Budget and Program

- Department of Prosecuting Attorney

DEPARTMENT OF LAND MANAGEMENT
CITY AND COUNTY OF HONOLULU

558 SOUTH KING STREET • HONOLULU, HAWAII 96813
PHONE: (808) 768-4277 • FAX: (808) 768-4296 • INTERNET: <http://www.honolulu.gov/dlm>



RICK BLANGIARDI
MAYOR

SCOTT K. HAYASHI
DIRECTOR

CATHERINE A. TASCHNER
DEPUTY DIRECTOR

March 23, 2022

MEMORANDUM

TO: Michael D. Formby, Managing Director

VIA: Andrew T. Kawano, Director
Department of Budget and Fiscal Services

FROM: Scott K. Hayashi, Director
Department of Land Management

A handwritten signature in black ink, reading "Scott K. Hayashi".

SUBJECT: Bill 14 (2022) Operating Budget CD1 Response (Comments and Concerns)

Attached is our agency's comments and concerns to Bill 14 amendments for the Special Budget Committee meeting of March 30, 2022.

Attachment

Department of Land Management

March 23, 2022

Page 2

ADMINISTRATION

Councilmember:

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(100,000)	GN	Reduce funding for salaries

Department's Comments and Concerns:

The department requests restoration of \$100,000 for salaries as we continue to aggressively attempt to fill positions via contract in our Asset Development Division. These positions will assist with a variety of tasks, including, but not limited to: 1) due diligence for acquisitions for not only DLM, but also other departments, such as HFD; 2) monitoring planning and design for future projects; 3) monitoring current RFP (Public/Private Partnerships) projects; 4) assisting HOU and DCS with Homelessness Initiatives; and 5) DOE property transfers. The department also handles leases, easements, rights of entry, licenses, and other land transaction documents.

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(100,000)	GN	Reduce funding for current expenses

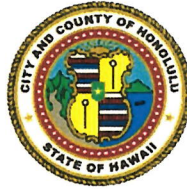
Department's Comments and Concerns:

The department requests restoration of \$100,000 for current expenses as the funds are needed in large part for repair and maintenance projects to properly upkeep and operate the City's affordable housing properties under DLM.

**OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU**

530 SOUTH KING STREET, ROOM 300 • HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 • FAX: (808) 768-4242 • INTERNET: www.honolulu.gov

RICK BLANGIARDI
MAYOR




MICHAEL D. FORMBY
MANAGING DIRECTOR

KRISHNA F. JAYARAM
DEPUTY MANAGING DIRECTOR

April 7, 2022

TO: Michael D. Formby, Managing Director

VIA: Andrew T. Kawano, Director
Budget and Fiscal Services

FROM: Krishna F. Jayaram, Deputy Managing Director 

SUBJECT: Bill 14 (2022) Operating Budget CD1 Response (Comments and Concerns)

Attached is our agency's comments and concerns to Bill 14 amendments from the Special Budget Committee meeting of March 30, 2022. The Administration notes concern with appropriations to MDO which are more appropriately budgeted in departments with Charter functions aligned with the proposed program descriptions. For example, affordable housing initiatives would be more appropriately budgeted in the Departments of Land Management or Community Services versus the MDO/Office of Housing.

Attachment

ATTACHMENT: OFFICES OF THE MAYOR & MANAGING DIRECTOR

April 7, 2022

Page 1

DEPARTMENT: OFFICE OF THE MANAGING DIRECTOR**CITY MANAGEMENT****Councilmember: KIA'ĀINA**

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$1,000	(FG)	At least \$1,000 out of current expenses from the American Rescue Plan Act of 2021 (Pub. L. 117-2) shall be appropriated to establish a death benefits program for residents who are citizens of the Freely Associated States who were not eligible for the Federal Emergency Management Administration Reimbursement program.

Department's Comments and Concerns:

We support the intent of this addition with the Administration's clarification that this amendment via the budget will utilize funds from the second tranche of the State and Local Fiscal Recovery Fund (SLFRF) that is anticipated to be received in June 2022, with the understanding that execution and implementation of Council policy positions for SLFRF will be through the Administration's established SLFRF process to ensure eligibility and compliance with U.S. Treasury guidelines. Alternatively, to expedite implementation, Councilmember Kia'aina may choose to work with the Administration on a request for consideration in the first tranche through the Administration's established SLFRF process.

Councilmember: WATERS

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$1,000	(GN)	Add a position and funding for salaries for the establishment of a Chief Data Officer and support staff.

Department's Comments and Concerns:

The Administration has a data administrator position under OER and does not need the additional position at this time.

ATTACHMENT: OFFICES OF THE MAYOR & MANAGING DIRECTOR

April 7, 2022

Page 2

Councilmember: WATERS

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$1,000	(FG)	At least \$1,000 out of current expenses from the American Rescue Plan Act Plan of 2021 (Pub. L. 117-2) shall be appropriated for grants to qualified non-profit organizations who provide services related to assisting homeless or at-risk of being homeless individuals and families and have residential and/or inpatient services to address substance abuse and/or mental health issues.

Department's Comments and Concerns:

We support the intent of this addition with the Administration's clarification that this amendment via the budget will utilize funds from the second tranche of the State and Local Fiscal Recovery Fund (SLFRF) that is anticipated to be received in June 2022, with the understanding that execution and implementation of Council policy positions for SLFRF will be through the Administration's established SLFRF process to ensure eligibility and compliance with U.S. Treasury guidelines. However, we note that the City is currently in the process of establishing a \$30M program to assist nonprofits through the Administration's established SLFRF process to ensure eligibility and compliance with U.S. Treasury guidelines.

Councilmember: WATERS

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$10,000,000	(FG)	At least \$10,000,000 out of current expenses from the American Rescue Plan Act of 2021 (Pub. L. 117-2) shall be appropriated for the development of City housing to service the 30% area median income and below population.

Department's Comments and Concerns:

We support the intent of this addition with the Administration's clarification that this amendment via the budget will utilize funds from the second tranche of the State and Local Fiscal Recovery Fund (SLFRF) that is anticipated to be received in June 2022, with the understanding that execution and implementation of Council policy positions for SLFRF will follow the Administration's established SLFRF process to ensure eligibility and compliance with U.S. Treasury guidelines. The administration also notes that appropriating "at least" a sum of money via different AMI levels complicates execution and implementation.

ATTACHMENT: OFFICES OF THE MAYOR & MANAGING DIRECTOR

April 7, 2022

Page 3

Councilmember: WATERS

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$5,000,000	(FG)	At least \$5,000,000 out of current expenses from the American Rescue Plan Act of 2021 (Pub. L. 117-2) shall be appropriated for the development of City housing to service the 50% area median income and below population.

Department's Comments and Concerns:

We support the intent of this addition with the Administration's clarification that this amendment via the budget will utilize funds from the second tranche of the State and Local Fiscal Recovery Fund (SLFRF) that is anticipated to be received in June 2022, with the understanding that execution and implementation of Council policy positions for SLFRF will follow the Administration's established SLFRF process to ensure eligibility and compliance with U.S. Treasury guidelines. The administration also notes that appropriating "at least" a sum of money via different AMI levels complicates execution and implementation.

Councilmember: WATERS

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$2,500,000	(FG)	At least \$2,500,000 out of current expenses from the American Rescue Plan Act of 2021 (Pub. L. 117-2) shall be appropriated for the purposes of advancing Resilience Strategy Action 3, including: i. Further encouraging the building of Accessory Dwelling Units (ADUs) by improving the ADU permitting process and removing impediments to ADU construction; and ii. Supporting the development of mini-homes, kauhale, and other models of communal and community-based housing in districts outside of the Primary Urban Center.

Department's Comments and Concerns:

We support the intent of this addition with the Administration's clarification that this amendment via the budget will utilize funds from the second tranche of the State and Local Fiscal Recovery Fund (SLFRF) that is anticipated to be received in June 2022, with the understanding that execution and implementation of Council policy positions for SLFRF will follow the Administration's established SLFRF process to ensure eligibility and compliance with U.S. Treasury guidelines.

ATTACHMENT: OFFICES OF THE MAYOR & MANAGING DIRECTOR

April 7, 2022

Page 4

Councilmember: WATERS

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$5,000,000	(FG)	At least \$5,000,000 out of current expenses from the American Rescue Plan Act of 2021 (Pub. L. 117-2) shall be appropriated for the acquisition of real property and acquisition by the City to serve the housing needs of stable households with priority given to households with 30% area median income and below.

Department's Comments and Concerns:

We support the intent of this addition with the Administration's clarification that this amendment via the budget will utilize funds from the second tranche of the State and Local Fiscal Recovery Fund (SLFRF) that is anticipated to be received in June 2022, with the understanding that execution and implementation of Council policy positions for SLFRF will follow the Administration's established SLFRF process to ensure eligibility and compliance with U.S. Treasury guidelines. The administration also notes that appropriating "at least" a sum of money via different AMI levels complicates execution and implementation.

Councilmember: WATERS

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$5,000,000	(FG)	At least \$5,000,000 out of current expenses from the American Rescue Plan Act of 2021 (Pub. L. 117-2) shall be appropriated to advance cesspool conversions, especially to low-income owners, and in areas where deemed most hazardous to human or environmental health as recommended by Economic Assistance and Revitalization- Stakeholder Advisory Group; in no event shall any monies be expended unless \$5,000,000 is first obtained as a grant for property located on Hawaiian Homelands for cesspool conversion or replacement.

Department's Comments and Concerns:

We support the intent of this addition with the Administration's clarification that this amendment via the budget will utilize funds from the second tranche of the State and Local Fiscal Recovery Fund (SLFRF) that is anticipated to be received in June 2022, with the understanding that execution and implementation of Council policy positions for SLFRF will follow the Administration's established SLFRF process to ensure eligibility and compliance with U.S. Treasury guidelines.

ATTACHMENT: OFFICES OF THE MAYOR & MANAGING DIRECTOR

April 7, 2022

Page 5

Councilmember: FUKUNAGA

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$1,000	(FG)	Add proviso: "At least \$1,000 out of current expenses from the American Rescue Plan Act of 2021 (Pub. L. 117-2) shall be appropriated and distributed by the Office of Economic Revitalization to provide financial Assistance (reimbursement of claims) for businesses located in Chinatown that have sustained property damages from crime-related vagrant activities during 2020 - 2021.

Department's Comments and Concerns:

We support the intent of this addition with the Administration's clarification that this amendment via the budget will utilize funds from the second tranche of the State and Local Fiscal Recovery Fund (SLFRF) that is anticipated to be received in June 2022, with the understanding that execution and implementation of Council policy positions for SLFRF will be through the Administration's established SLFRF process to ensure eligibility and compliance with U.S. Treasury guidelines. Alternatively, to help expedite implementation, Councilmember Fukunaga may choose to work with the Administration on a request for consideration in the first tranche through the Administration's established SLFRF process.

NEIGHBORHOOD COMMISSION**Councilmember: WATERS**

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$50,000	(FG)	At least \$50,000 out of current expenses from the American Rescue Plan Act of 2021 (Pub. L. 117-2) shall be appropriated for neighborhood boards to conduct community outreach and engagement activities.

Department's Comments and Concerns:

We support the intent of this addition with the Administration's clarification that this amendment via the budget will utilize funds from the second tranche of the State and Local Fiscal Recovery Fund (SLFRF) that is anticipated to be received in June 2022, with the understanding that execution and implementation of Council policy positions for SLFRF will be through the Administration's established SLFRF process to ensure eligibility and compliance with U.S. Treasury guidelines.

876404

Department of the Prosecuting Attorney
City and County of Honolulu

ALII PLACE
1060 RICHARDS STREET • HONOLULU, HAWAII 96813
PHONE: (808) 768-7400 • FAX: (808) 768-7515





STEVEN S. ALM
PROSECUTING ATTORNEY

THOMAS J. BRADY
FIRST DEPUTY
PROSECUTING ATTORNEY

March 17, 2022

MEMORANDUM

TO: Michael D. Formby, Managing Director
Office of the Mayor

VIA: Andrew T. Kawano, Director
Department of Budget and Fiscal Services 


FROM: Steven S. Alm, Prosecuting Attorney
Department of the Prosecuting Attorney

SUBJECT: FY23 Operating Budget technical adjustment to Bill No. 14 (2022)

We request your approval for a FY23 Operating Budget technical adjustment to Bill No. 14 (2022) to transfer \$565,000 in General Fund (F110) from the Administration budget activity to the Prosecuting budget activity for Deputy Prosecuting Attorney (DPA) salary adjustments in budget object code 1118. The purpose of the transfer is to place the funding for DPA salary adjustments into the same budget activity as the Deputy Prosecuting Attorney salaries.

Your approval of this request is much appreciated. If you have any questions, please feel free to contact Jason Tamanaha, Administrative Services Officer, at 768-7525.

APPROVED:



Michael D. Formby, Managing Director
Office of the Mayor

I. AMENDMENTS TO EXECUTIVE OPERATING BUDGET AND PROGRAM

<u>FUNCTION/PROGRAM/AGENCY/ ACTIVITY</u>	<u>AMENDMENT</u>	<u>POS.</u>	<u>AMOUNT</u>	<u>COE</u>	<u>FUND</u>
LAW:					
<u>Department of the Prosecuting Attorney</u>					
Administration	Transfer Misc Salary Adjustment funding for Deputy Prosecuting Attorney salaries from the Administration activity to the Prosecution activity	\$	(565,000)	S	GN
Prosecution	Transfer Misc Salary Adjustment funding for Deputy Prosecuting Attorney salaries from the Administration activity to the Prosecution activity	\$	565,000	S	GN