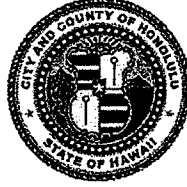


DEPARTMENT OF BUDGET AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813
PHONE: (808) 768-3900 • FAX: (808) 768-3179 • INTERNET: www.honolulu.gov



RICK BLANGIARDI
MAYOR

ANDREW T. KAWANO
DIRECTOR

CARRIE CASTLE
DEPUTY DIRECTOR
873343

March 4, 2022

The Honorable Calvin Say, Chair
and Members
Committee on Budget
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Say and Councilmembers:

SUBJECT: Budget Communication No. 6 – Supplemental Questions for FY23
Departmental Budget Briefings

In response to your request, dated February 4, 2022, attached is the requested information on the supplemental questions for FY23 departmental budget briefings.

Should you have any questions regarding this information, please contact me at 768-3901.

Sincerely,

A handwritten signature in black ink, appearing to read "A. T. Kawano", is written over a horizontal line.

Andrew T. Kawano
Director

Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Michael D. Formby", is written over a horizontal line.

Michael D. Formby
Managing Director

DEPT. COM. 168
BUD

Item 1 - Transfer of Funds:

Section 2-I 7.2(c), Revised Ordinances of Honolulu 1990 ("ROH") requires the administration to file a monthly report with the City Clerk of all individual transfers of funds between activities and character of expenditures occurring within each month. Please provide a copy of the reports filed with the Clerk since July 1, 2021. Also, please provide a summary table of all the transfer of funds that have been requested by the City Administration since July 1, 2021 to the current date. The summary table should include, at a minimum, the Mayor's Message ("**MM**") number, the consequent resolution number, the relevant department, the affected activity(ies) and/or character of expenditure, the affected fund, and a brief description of the rationale for the transfer. When providing the affected fund information, please also provide the starting balance of the affected fund pre-transfer and the ending balance post-transfer. Additionally, the summary table should be organized sequentially by the date of requested transfer.

Response:

To meet the reporting requirement of this section, the City's Department of Budget and Fiscal Services (BFS) – Accounting Division provides the Council staff with copies of the Appropriation and Allotment Voucher (AV) form throughout the fiscal year. Copies of the AV responsive to this request that have been processed and previously forwarded to the Council staff are attached.

The summary table is also attached (see Attachment A).

Item 2 - Emergency Services Department ("Department")

Item 2a

Please provide the FY 2023 requested appropriation amounts by activity, character of expenditure, object code, and/or FTE count that are directly related to implement the provisions of Ordinance 19-26 (commonly referred to as "Dawn to Dusk") in the executive operating budget. Please provide the Department's implementation details of Dawn to Dusk. Please discuss whether implementing Dawn to Dusk in FY 2023 will have a budgetary impact on the Department's other core functions, such as providing emergency medical services.

Response:

In FY21, we were authorized 23 new positions for the implementation of Dawn to Dusk which consists of twelve (12) Water Safety Officer I, eight (8) Water Safety Officer III, two (2) Water Safety Officer IV and one (1) senior clerk. In FY22, there were no new positions.

To continue with implementation of Dawn to Dusk for FY23, we will require funding in salaries, object code #1125 Personal Services Contract Positions which equals to \$1,029,336 for the first phase to take shape, which will allow us to "backfill" positions as we dedicate a sizeable part of the Ocean safety workforce to "mobile operations." This will require (22) FTE Water Safety Officer I.

Implementing Dawn to Dusk in FY23 is not forecasted to have budgetary impacts on the Department's other core functions due to the City and County of Honolulu retaining revenues from emergency service medical billing as the City assumes the responsibility of Emergency Medical Services in FY23.

Item 2b

Act 208, Session Laws of Hawaii 2021 (known also as HB 1281, HD1, SD2, CD1) requires that the City assume the responsibility for and funding of the Emergency Medical Services ("EMS") budget activity. Please provide a detailed implementation plan that outlines the Department's strategy to fund the EMS budget activity and any proposed fees or fee increases for this budget activity.

Response:

In Act 208, Governor Ige approved transferring funding from the State of Hawaii Department of Health, Emergency Medical Services Injury Prevention Branch (EMSIPB) to the City and County of Honolulu effective July 1, 2021, Fiscal Year 2022.

**Budget Communication No. 6
Supplemental Questions for FY 2023
Departmental Budget Briefings**

ATTACHMENT

In the first phase of this transition, the City and County of Honolulu is receiving reimbursement of up to \$46,171,411 and a lump sum of \$3.5 million from the O'ahu vehicle registration tax. (The vehicle tax revenue will be received in perpetuity per Act 208).

The funding costs for this Fiscal Year includes all salaries, fringes, indirect, and current expenses and equipment costs approved by the State.

EMS has been reimbursed by the State and the City has covered any funds not reimbursed by the State. The reason for this is the budget submittal to the State happens before the budget submittal to the City. The State EMS budget is a small part of a bigger package and not approved until the end of the legislative session and requires the Governor's signature.

The package submitted to the City as part of the Mayor's package is the same amount, in anticipation of the fully approved package from the State or the City would have had no mechanism of accepting the approved funds.

The upcoming FY 23 will be the first year the City & County of Honolulu is allowed to keep any revenue from billing and funds will be deposited in the City's General Fund. A special EMS fund is not feasible as billing alone will not currently support the cost of the full services of EMS. This year we will actually see a flat budget as we are providing the current actual costs.

Per Act 208, the transition of the rights, powers, functions, and duties of the Department of Health pursuant to part I, will be transferred to the City and County of Honolulu and completed no later than June 30, 2024.

- (1) For the first year of the transition (Fiscal Year 2021-2022), the City and County of Honolulu shall be reimbursed for Fiscal Year 2021-2022 Emergency Medical Services operational expenses, up to \$46,171,411.

The Department shall continue to provide all emergency service medical billing and collections for the City and County of Honolulu with all moneys received deposited into the State's general fund;

- (2) For the second year of the transition (Fiscal Year 2022-2023), the City and County of Honolulu shall retain all the amounts it receives from billing for its services, receive \$8,904,499, and receive the amount specified in section 321-234(b).

- (3) For the third year of the transition (Fiscal Year 2023-2024), the City and County of Honolulu shall retain all the amounts it receives from billing for its services, receive \$4,452,249, and the amount specified in section 321-234(b).
- (4) Every year thereafter, the City and County of Honolulu shall continue to retain all the amounts it receives from billing for its services and the amount specified in section 321-234(b), Hawaii Revised Statutes, from the Emergency Medical Services Special Fund.

DEPARTMENT STRATEGY

FY 22

- Review current data of State billing directly related to City & County of Honolulu
- Submission of Request for Proposal (RFP) for third party billing company
- Submission of reorganization to add billing section to the department
- Create, recruit, train staff to work with billing and medical records components
- Submit fiscally responsible budget for FY 23 in accordance with needs for service
- Collaborate with other government stakeholders for the City & County of Honolulu (Corporation Counsel, Budget and Fiscal Services, City Council, Managing Director's and Mayor's Office)

FY 23

- Review current data of City & County of Honolulu collections in comparison to State of Hawaii for previous year.
- On-going training for staff who work with billing and medical records components
- Create a fiscally responsible budget for FY 24 in accordance with needs for service
- Review current billing company collections and look for ways for improvement
- Continued collaboration with stakeholders for the City & County of Honolulu (Corporation Counsel, Budget and Fiscal Services, City Council, Managing Director's and Mayor's Office)

FY 24

- Review current data of City & County of Honolulu collections in comparison to State of Hawaii for previous year.
- On-going training for staff who work with billing and medical records components
- Create a fiscally responsible budget for FY 25 in accordance with needs for service
- Review current billing company collections and look for ways for improvement

**Budget Communication No. 6
Supplemental Questions for FY 2023
Departmental Budget Briefings**

ATTACHMENT

- Continued collaboration with stakeholders for the City & County of Honolulu (Corporation Counsel, Budget and Fiscal Services, City Council, Managing Director's and Mayor's Office)

FEES

The current fees for EMS service with an annual 10% increase in the State of Hawaii is currently authorized pursuant to Hawaii Administrative Rules, Title 11, and Chapter 72. This is with the approval of the Director of the Department of Health.

A0247	Advanced Life Support 1	\$ 2,036.00
A0429	Basic Life Support	\$ 1,814.00
A0431	Rotary Wing	\$10,318.00
A0433	Advanced Life Support 2	\$ 2,036.00
A0434	Specialty Care Transport	\$ 2,036.00
A0425	Mileage	\$ 25.00

The City & County of Honolulu is pending implementation of another billing mechanism from the State for a "Treat No Transport" and the City & County of Honolulu will follow.

At this time, we are in preliminary discussions with the City and County of Honolulu's Corporation Counsel, Budget and Fiscal Services, Managing Director's and Mayor's Office regarding changes in fees and their financial impact, if any.

Item 3 -Real Property Taxation

Item 3a

Please provide the percentage split of net revenues for Residential and Non-residential real property classifications to confirm whether the FY 2023 proposed tax rates are in compliance with Resolution 07-60, CD1. Please provide a discussion as to the City's plans to adjust real property tax rates during fiscal years when property valuations increase disproportionately in one of the classes.

Response:

The percentage split of net revenues for Residential and Non-residential real property was included in the Mayor's proposed budget documents, in response to item 7 of Budget Communication 5. The FY 2023 Residential percentage is 57 percent, and the Non-residential percentage is 43 percent. The Administration does not plan to automatically adjust real property tax rates during fiscal years when property valuations increase disproportionately in one of the classes, for the following reasons.

- 1) Such an adjustment may require large changes in rates for some classes of real property. For example, in FY 2023, one adjustment that could be made in order to change the percentage split so that it is closer to the 55 percent Residential and 45 percent Non-residential rates in Resolution 07-60, CD1 is to increase commercial, industrial and hotel rates by 40 cents. This would change the percentage split to 56 percent Residential and 44 percent Non-residential, but would cause large increases in real property taxes for the properties in these classes.

The large changes in rates required to maintain the percentage split in Resolution 07-60 would have a negative impact on commercial, industrial and hotel properties while businesses in these classes of real property are beginning their pandemic recovery. Lowering rates for Residential properties without a commensurate increase in rates for Non-residential properties would disrupt city services.

- 2) The decision to change real property tax rates should consider many factors, not only the ratio between residential and non-residential classes of real property. Changes in real property rates have a large impact on taxpayers, especially those facing sudden increases in rates. During this period, there are other possible impacts to the economy and real property valuations including geo-political disruptions in Eastern Europe and the global inflation trend. We will continue to monitor the percentage split of real property tax net revenues as we ride out this volatile period and move towards a new normal.

**Budget Communication No. 6
Supplemental Questions for FY 2023
Departmental Budget Briefings**

ATTACHMENT

Item 3b

Please review ROH Chapter 8, Article 10 (Exemptions) and provide recommendations as to which specific exemptions should be repealed.

Response:

We have no specific recommendations on exemptions at this time. We will review recommendations of the Tax Advisory Commission and provide information needed for decision making on their recommendations.

Item 4 - Employees' Retirement System

Item 4a

Please provide the total number of retirees that have retired or are anticipated to retire in FY 2022. Please also provide the amount of total salaries for these retirees.

Response:

The information provided below is limited to civil service and exempt employees, the total number of which averages 8,654 over the past 5 years.

As of February 22, 2022, 296 employees have retired in FY22, or approximately 3.4% of the City's workforce. Based on the average retirement rate of 4.1% for the past 5 years, we anticipate approximately 59 additional employees may retire between February 23, 2022 to June 30, 2022, for a total of 355 in FY22.

The estimated average monthly salary of employees who have 25 or more years of continuous service with the City is \$6,950. Using the average monthly salary and number of actual and anticipated retirees, we estimate the total monthly salaries of those retiring in FY22 will be \$2,467,250 (\$6,950 X 355).

Employees are not required to disclose their retirement date and there are numerous factors (e.g., family and financial situations) that influence whether and when an employee actually chooses to retire. Actual costing will vary depending on the type of employees that retire as salaries vary depending on class and tenure. Also, the years of service for the average salary calculation used above only accounts for City service time (not time with the State or another county) and it does not account for any periods of leave without pay.

Item 4b

Please provide the total number of retirees that are estimated to retire in FY 2023. Please also provide the amount of total salaries for these retirees.

Response:

For the purpose of providing an estimate, we will assume that the total number of civil service and exempt City employees (8,654), the percentage of those retiring (4.1%), and the average salaries of those with 25 or more years of service (\$6,950) will remain constant. Thus, the total estimated monthly salaries of those anticipated to retire in FY23 will be the same as in FY22, which is \$2,467,250.

**Budget Communication No. 6
Supplemental Questions for FY 2023
Departmental Budget Briefings**

ATTACHMENT

Item 4c

Please provide a brief discussion as to the City's hiring strategy to replace (or not) FY 2022 and FY 2023 retirees.

Response:

Individual departments will determine their appropriate strategy(ies) to replace their retirees, based on each department's priorities as to which funded positions will be filled first. Downgrading positions to the entry level to fill positions is an option if the departments are willing and able to provide proper supervision and training so the new employees can progress to the journey level worker. For positions that cannot be downgraded and have no sufficient pool of candidates after recruitment at the entry salary rate, departments may need to recruit and hire at an above entry salary range. Such an arrangement may be needed to attract experienced candidates that meet minimum qualification requirements, but this option would require the department have sufficient budgetary resources.

Item 5 - City Transient Accommodations Tax.

Please provide a detailed discussion in regards to the City's imposition, disposition, and facilitation of the receipt and deposit of revenues derived from the City's establishment of its transient accommodations tax, as authorized in Ordinance 21-33. Please include, at a minimum, the estimated number of FTEs, current expenses, equipment, and the proposed office location required to implement Ordinance 21-33.

Response:

On December 1, 2021, Bill 40 (2021), CD2, FD1 was approved by Council, and Ordinance No. 21-33 was signed into law by Mayor Rick Blangiardi on December 14, 2021. Therefore, the City and County of Honolulu's (The City) TAT was effective December 14, 2021.

The new Transient Accommodations Tax (TAT) section is under the Treasury Division of the Budget and Fiscal Services Department. The FY23 TAT budget totals \$923,084:

- Salaries for Four (4) full-time positions – \$277,884
- Current Expenses - \$645,200
 - Full Service Administration and Collection software application - \$510,200

We are working with Director Kozlov of the Department of Design and Construction to determine a permanent office location for this new section.

Establishment of TAT and Disposition of TAT

Pursuant to Sections 6 and 7 of Act 1, Session Laws of Hawaii 2021, First Special Session, there is hereby established a three percent transient accommodations tax on all gross rental, gross rental proceeds, and fair market rental value attributable to Oahu if the taxpayer lets the transient accommodation for less than 180 consecutive days, that is taxable under HRS Chapter 237D on property in the city, which will be levied and collected by the Director of Budget and Fiscal services; provided moneys collected shall be deposited as follows:

- (1) Into the general fund as follows:
 - (A) For two years commencing on the effective date of this ordinance, 58.33 percent of all transient accommodations taxes collected pursuant to this chapter; and

- (B) Beginning two years after the effective date of this ordinance and thereafter, 41.66 percent of all transient accommodations taxes collected pursuant to this chapter;
- (2) Into the transit fund as follows:
 - (A) For two years commencing on the effective date of this ordinance, 33.33 percent of all transient accommodations taxes collected pursuant to this chapter; and
 - (B) Beginning two years after the effective date of this ordinance and thereafter, 50 percent of all transient accommodations taxes collected pursuant to this chapter; and
- (3) Into a special account in the general fund to be appropriately named by the department of budget and fiscal services, 8.34 percent of all transient accommodations taxes collected pursuant to this chapter; provided that the funds in the special account must:
 - (A) Be used to mitigate the impacts of visitors on public facilities and natural resources, including the restoration, operations, and maintenance of beaches and parks; and
 - (B) Supplement, and not supplant, any funds regularly appropriated for the purposes specified in paragraph (A).

Imposition of TAT

Effective December 14, 2021, the TAT is levied at a rate of 3% on every taxpayer that has taxable gross rental proceeds and/or fair market rental value attributable to Oahu if the taxpayer lets the transient accommodation for less than 180 consecutive days. The City's TAT is imposed in addition to the State TAT, which is currently levied at a rate of 10.25%. These amounts can be found on Forms TA-1 and TA-2 which must be filed with the State of Hawaii Department of Taxation (DOTAX).

Registration

Chapter 8A Section 1.5 provides that all operators, timeshare plan managers, transient accommodations brokers, travel agents, and tour packages subject to the City's TAT must have a State TAT license issued pursuant to sections 237D-4 or 237D-4.5, HRS. Taxpayers who are registered with the State and have a valid State

TAT number will be deemed registered for the City's TAT. Taxpayers subject to the City's TAT do not need to register separately with the City.

Tax Returns

Under Chapter 8A Section 1.6, the City's Director of Budget and Fiscal Services (BFS) has the authority to prescribe how periodic and annual TAT returns are filed. The City's Director of BFS has determined that State TAT returns filed with DOTAX will also be deemed as filed with the City. Therefore, taxpayers who are subject to the TAT will only need to file the Forms TA-1 and TA-2 with DOTAX, as they are currently required. Taxpayers subject to the City's TAT will **not** need to file separate TAT returns with the City.

Payment Due Dates

The City's TAT payments are due concurrent with the State TAT returns and payments. Thus, periodic payments are due on or before the 20th day of the calendar month following the close of the filing period (except that the deadline for the initial partial period from December 14, 2021 to December 31, 2021 will be due on the date specified below). For periodic returns, taxpayers are required to file Form TA-1 with the State on a monthly, quarterly, or semi-annual basis.

- For **all calendar year taxpayers** (including monthly, quarterly and semi-annual filers), the first TAT payment for the initial partial period, beginning December 14, 2021 and ending December 31, 2021, was due on or before **February 22, 2022**.
- For **calendar year taxpayers who file on a monthly basis**, the TAT payment for the first full period (beginning January 1, 2022 and ending January 31, 2022) was also due on or before **February 22, 2022**.
- For **calendar year taxpayers who file on a quarterly basis**, the TAT payment for the first full period (beginning January 1, 2022 and ending March 31, 2022) is due on or before **April 20, 2022**.
- For **calendar year taxpayers who file on a semi-annual basis**, the TAT payment for the first full period (beginning January 1, 2022 and ending June 30, 2022) is due on or before **July 20, 2022**.

The annual reconciliation of the State TAT return (Form TA-2) is due on or before the 20th day of the fourth calendar month following the close of the taxable year. As a general rule, a TAT payment will only be due if taxable gross rental proceeds or fair market rental value attributable to the City is reported on Form TA-2, but has not been reported on Form TA-1 and paid during the taxable year. If a TAT payment is due, filing of Form TA-2 and payment must be made by the deadline. For calendar year 2021 taxpayers, the deadline is **April 20, 2022**.

How to Calculate and Make TAT Payments

To calculate the City's TAT payment, multiply the sum of the taxable gross rental proceeds and fair market rental value, less any applicable exemptions, attributable to Oahu by 3%.

Payment Methods

The City accepts TAT payments by mail and online using credit, debit and Automated Clearing House (ACH) payments via the City's online payment portal at www.honolulu.gov/otatpay. Taxpayers whose liability for the TAT exceeds \$50,000 per year are required to pay tax by Electronic Funds Transfer (EFT). ACH payments that will be accepted via the City's online payment portal will satisfy this requirement.

**Budget Communication No. 6
Supplemental Questions for FY 2023
Departmental Budget Briefings**

ATTACHMENT

Item 6 - Rail Operations.

Ordinance 21-20 appropriated \$197,569,000 in the Provision for the Other Post-Employment Benefits and Multimodal Municipal Transportation System budget activity for FY 2022. Please provide the current balance of this provisional account, organized by individual fund. Please also provide the FY 2022 start date of rail operations (i.e., when such activities are transferred to the Department of Transportation Services, per Section 17-121, Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended). Please discuss whether there is sufficient balance in this provisional account to fund rail operations in FY 2022.

Response:

The Honolulu Rail System is expected to commence interim operations in early FY 2023. Therefore, the Provision for the Other Post-Employment Benefits and Multimodal Municipal Transportation System budget activity is not needed for Rail operations in FY 2022, and can be used to pay for the City's required contributions for Other Post-Employment Benefits (OPEB). The table below shows the remaining amount available by fund in the provisional appropriation, after partial payment was made in February for OPEB.

Fund	Amount
General	\$129,528,598
Highway	\$ 7,202,486
Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund	\$ 182,854
Bikeway Fund	\$ 45,060
Sewer Fund	\$ 6,823,717
Transportation Fund	\$ 559,011
Liquor Commission Fund	\$ 495,012
Hanauma Bay Nature Preserve Fund	\$ 378,116
Solid Waste Special Fund	\$ 3,599,610
Honolulu Zoo Fund	\$ 672,641
Golf Fund	\$ 818,271
Special Events Fund	\$ 739,252

Item 7 - Grants.

Please provide a summary table of the total number of grant funded positions for FY 2022 and FY 2023, organized by department and budget activity. The summary table should include, at a minimum, a brief description of the grant, the expiration date of the grant, and a discussion of identified alternate funding sources for the affected FTE(s) when/if the grant expires.

Response:

Summary tables are attached (see Attachment B). Please note a summary table for Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan Act (ARPA), is also included that identifies positions currently funded with SLFRF and may need to be funded with City funds the in outlaying years. For such positions, the administration is continuing to work with departments on these requests to ensure future year funding is practical and reasonable.

Item 8 - Rate Commission.

Please provide the Administration's preliminary comments on the 2021 Rate Commission's draft annual report.

Response:

The Rate Commission as an advisory Board has generally met the objectives set out in the City Charter. Commission members have all put in an extraordinary amount of time and effort. The Commission has recommended reasonable increases in transit and Handi-Van fares which were accepted by the City Council and included in Ordinance 21-7 and in Ordinance 21-13. Recently, the Commission and the Department collaborated on several issues including the establishment of an ELI fare for Handi-Van riders, restricting deeply discounted fares to Hawaii residents, and working with the State of Hawaii to facilitate higher payments for services provided to Medicaid-funded programs. These initiatives will be forthcoming to the Council.

Item 9 - Streams Maintenance.

Ordinance 21-20 added 5.0 FTEs and appropriated an additional \$450,000 in salaries, \$500,000 in current expenses, and \$200,000 in equipment for FY 2022, specifically for streams maintenance. Please provide a status report as to the hiring of these 5.0 FTEs and the expenditure details of the current expenses and equipment appropriations. Additionally, please provide a discussion of how the City's formulated its FY 2023 staffing, current expenses, and equipment appropriations dedicated to stream maintenance to successfully cope with the increased probability of flooding in the ensuing fiscal year due to climate change.

Response:

The City Council provided funding in salaries, current expenses and equipment in the FY2022 operating budget specifically for stream maintenance operations.

The Division of Road Maintenance (DRM) filled three Flood Control-Stream Cleaning (FC-SC) positions in FY2021, and two positions in FY2022. DRM hopes to fill another three (FC-SC) positions designated as priority fills before the end of FY2022. These positions operate heavy equipment and coordinate the island-wide use of the heavy equipment that facilitates maintenance of City streams and drainage-ways. In order to fill additional positions, staff needs to be trained to operate heavy equipment. However, due to the scarcity of available training and shortage in certification of employees (in part due to COVID restrictions), filling positions has been challenging. The Department of Facility Maintenance (DFM) is exploring alternate training sources. Additionally, DRM has filled three vacant Superintendent positions (critical positions). Superintendents routinely inspect City streams and drainage-ways known for a high potential for flooding, and prioritize and schedule any necessary maintenance actions accordingly.

As of July 2021, DRM posts its stream maintenance schedule, as well as identifies past work performed on stream cleaning on the Department of Facility Maintenance (DFM) website so residents are aware of work performed in their communities. The Division has staff and an engineering consultant working on the stream mouth opening application to submit to the U.S. Army Corp of Engineers. If the application is approved, DRM will have the authority to open stream mouths as deemed necessary (rather than only doing so on an emergency basis) and it will provide DRM with flexibility in stream cleaning.

Further, the Division plans to purchase a mobile crane (to replace the existing obsolete crane) in FY2023 to be used to lower equipment into the stream, and to use a

“clamshell” bucket to remove debris from the stream and place into dump trucks for dewatering prior to proper disposal at the only remaining construction debris landfill.

The Division recognizes the increased probability of flooding due to climate change, and will continue to perform what it can with the available resources.

Item 10 - Honolulu Hale.

Ordinance 21-21 added a \$2,500,000 capital improvement project ("CIP") in the FY 2022 executive capital budget for the planning and design of renovations to Honolulu Hale. Please provide a status report of this CIP to the current date, which should include, at a minimum, the amount of funds encumbered and/or expended and a brief discussion of the actual work that has been completed on this CIP. Additionally, please provide a discussion of the City's short-term future plans (e.g., FY 2024 onward) for the continued renovation and/or maintenance of Honolulu Hale.

Response:

The appropriation for the Honolulu Hale Improvements \$2,500,000 in Ordinance No. 21-21 has been released by the administration for the planning and design of improvements to Honolulu Hale. The proposed fiscal year 2023 capital budget includes \$1,000,000 to advance planning and design.

This combined funding will allow for: the completion of an Environmental Impact Statement ("EIS) and 25% schematic design including architectural modifications, complete a space layout – vetting requirements with Departments and Council - and complete a general layout of new fire/life safety, mechanical, electrical, plumbing equipment and systems

ATTACHMENT A

Transfer of Funds

Budget Communication No. 6, dated 2/4/22									
1). Transfer of Funds- Summary Table									
Mayor's Message No.	Date	Resolution No.	Department	Affected Activity	Affected Fund	Starting Balance	Transfer Requested	Balance	Description of Transfer
Dept. Comm 589	8/13/2021	21-184	DCS	CBDD	GN	\$ 1,200,000	\$ (706,450)	\$ 493,550	Transfer from Provision for Grants, Partnership and Security to DCS to meet the local match grant (Emergency Solutions Grant or ESG)
MM-128	9/8/2021	21-208	MDO	CCSR	GN	\$ 493,550	\$ (208,418)	\$ 285,132	Transfer from Provision for Grants, Partnerships and Security to MDO to develop a Long-Term Disaster Recovery Plan, update Shoreline regulations, and conduct Hurricane Assessments of selected City owned facilities
Dept. Comm 692	10/8/2021	21-242	HESD	OSD	GN	\$ 800,000	\$ (561,350)	\$ 238,650	Transfer of funds from the Provisional for Vacant Positions to fund 15 contract employees
Dept Comm 787	11/17/2021	21-277	DTS	DTS-Admin	BT	\$ 162,838	\$ (162,838)	\$ -	Transfer of funds from the Provisional for Vacant Positions to DTS Admin to cover short fall in the fund due to unbudgeted contracts
					BT	\$ 12,363,297	\$ (265,858)	\$ 12,097,439	Transfer of funds from Current Expense to Salaries in DTS Admin to cover short fall in salaries due to unbudgeted contracts
Dept Comm 45	1/14/2022	22-19	HESD	OSD	GN	\$ 961,102	\$ (50,000)	\$ 911,102	Transfer between character of expenditures (Current Expense to Equipment) to procure a mobile office container for additional positions at headquarters

**Appropriation and Allotment Voucher
Request #2021-505**

Project No.:

- DECREASE -

1	Grants,Prnt,Se	110	1071	22	B	34,566.15	34,566.15
2	Grants,Prnt,Se	110	1071	22	B	671,883.85	671,883.85

- INCREASE -

1	Community Based	110	3340	22	A	34,566.15	34,566.15
2	Community Based	110	3340	22	B	671,883.85	671,883.85

GAYLE N INOKUMA 10/12/2021
Bookkeeper *Date*

Appropriation and Allotment Voucher
Request #2021-530

Requestor: ABELLA, DEYANDRA ANNA Q
Department: BUDGET AND FISCAL SERVICES
Unit: ADMINISTRATION FISCAL

Date: 09/21/2021
Phone: 768-8647
For Dept: OFFICE OF THE MANAGING DIRECTOR

AV Request # 22-19583

Tracking No.:

Project No.:

☒ Operating ☐ CIP

- DECREASE -

Trans No.	Fund	Group	FY	CL	TOTAL AMOUNT	First	Second	Third	Fourth	Unallotted
1	Grants,Prtnr,Se	110	1071	22	B	189,108.00		189,108.00		
2	Grants,Prtnr,Se	110	1071	22	B	19,310.00		19,310.00		

- INCREASE -

Trans No.	Fund	Group	FY	CL	TOTAL AMOUNT	First	Second	Third	Fourth	Unallotted
1	Climate Change	110	0177	22	B	189,108.00			189,108.00	
2	Climate Change	110	0177	22	A	19,310.00	4,828.00	7,241.00	7,241.00	

Justification: Transfer \$87,500 from the Provision for Grants, Partnerships and Security (CE) to fund the Long-Term Disaster Recovery and Post Disaster Hazard Mitigation Plan.

Transfer \$79,251 from the Provision for Grants, Partnerships and Security (CE) to fund CCSR grant from DHS for Shoreline and Special Management Area Regulations HMGP #4365-11-11P

Transfer \$41,667 from the Provision for Grants, Partnerships and Security (CE) to fund for engineering assessments of several City-owned facilities to determine the potential for hurricane retrofits.

☒ Approved ☐ Denied - Returned to Initiator

☒ Reviewed

☒ Certified as to availability of funds

MICHAEL D FORMBY 10/18/2021
Agency Head Date

DEYANDRA ANNA Q ABELLA 768-8647 10/13/2021
Fiscal Accountant Phone Date

ROWENA F SANTAMARIA 10/14/2021
Fiscal Officer Date

☐ See attachment for authorized action
☐ Attachment sent to Mayor for approval

☐ BFS Director authority delegated to Agency Head
☒ Approved
☐ Denied - Returned to Initiator

☒ Accounting transaction has been processed

Processed By (BFS Budget) Date

CARRIE L CASTLE 10/27/2021
Director of Budget and Fiscal Services Date

MICHELLE Y ISAGAWA 10/28/2021
Bookkeeper Date

Appropriation and Allotment Voucher
Request #2021-546

Requestor: MURAYAMA, PENNY H
Department: BUDGET AND FISCAL SERVICES
Unit: PUBLIC SAFETY FISCAL

Date: 09/29/2021
Phone: 768-8634
For Dept: EMERGENCY SERVICES

AV Request # 22-19598

Tracking No.: 22-003

Project No.:

☒ Operating ☐ CIP

- DECREASE -

Trans No.	Fund	Group	FY	CL	TOTAL AMOUNT	First	Second	Third	Fourth	Unallotted
1	Prov Vacant Pos	110	1063	22	B	561,350.00		561,350.00		
2	Prov Vacant Pos	110	1063	22	B	77,455.00		77,455.00		
3	Prov Vacant Pos	110	1063	22	B	150,470.00		150,470.00		

- INCREASE -

Trans No.	Fund	Group	FY	CL	TOTAL AMOUNT	First	Second	Third	Fourth	Unallotted
1	Ocean Safety	110	2711	22	A	561,350.00			561,350.00	
2	Ocean Safety	110	2711	22	A	77,455.00			77,455.00	
3	Health Services	110	2420	22	A	150,470.00			150,470.00	

Justification: Transfer funds from Provision for Vacant Positions account to ESD.

☒ Approved ☐ Denied - Returned to Initiator

☒ Reviewed

☒ Certified as to availability of funds

IAN T T SANTEE for 10/01/2021
Agency Head Date

PENNY H MURAYAMA 768-8634 09/30/2021
Fiscal Accountant Phone Date

DERWIN R SHIMABUKURO 09/30/2021
Fiscal Officer Date

☐ See attachment for authorized action
☐ Attachment sent to Mayor for approval

☐ BFS Director authority delegated to Agency Head
☒ Approved
☐ Denied - Returned to Initiator

☒ Accounting transaction has been processed

Processed By (BFS Budget) Date

CARRIE L CASTLE 12/27/2021
Director of Budget and Fiscal Services Date

MICHELLE Y ISAGAWA 12/28/2021
Bookkeeper Date

Appropriation and Allotment Voucher
Request #2022-45

Project No.:

☒ Operating ☐ CIP

- DECREASE -

Trans No.	Fund	Group	FY	CL	TOTAL AMOUNT	First	Second	Third	Fourth	Unallotted
1	DTS Admin	180	1600	22	B	265,858.00				265,858.00

- INCREASE -

Trans No.	Fund	Group	FY	CL	TOTAL AMOUNT	First	Second	Third	Fourth	Unallotted
1	DTS Admin	180	1600	22	A	265,858.00		50,000.00	215,858.00	

Justification: To transfer \$265,858 from DTS current expense to DTS Salaries to cover anticipated salary shortages in fund 180.1600. See attached approved Reso 21-277.

☒ Approved ☐ Denied - Returned to Initiator☒ Reviewed

☒ Certified as to availability of funds

JOHN ROGER MORTON	02/02/2022
<i>Agency Head</i>	<i>Date</i>

MARGIE A SUNIGA-ESHIMA	768-8624	02/01/2022
<i>Fiscal Accountant</i>	<i>Phone</i>	<i>Date</i>

MELANIE J FELIPE-DELA ROSA 02/01/2022
Fiscal Officer Date

☐ See attachment for authorized action
☐ Attachment sent to Mayor for approval

☐ BFS Director authority delegated to Agency Head
☒ Approved
☐ Denied - Returned to Initiator

☒ Accounting transaction has been processed

<i>Processed By (BFS Budget)</i>	<i>Date</i>
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CARRIE L CASTLE 02/15/2022
Director of Budget and Fiscal Services Date

MICHELLE Y ISAGAWA 02/16/2022
Bookkeeper *Date*

ATTACHMENT B

Grants

POSITIONS TO BE CONTINUED ONCE ARPA EXPIRES								
ARPA Approval								
Dept Org-Appropriation	FTE	Position Title	Salary Grade	Annual Salary	Total Salary	Date of approved letter by MD	Pos fund date begin	Pos fund date end
BFS								
BFS - Treasury	1.0	TAT Administrator	SR26	\$ 88,464	\$ 88,464	11/8 or 11/9/22	2/14/2022	6/30/2022
BFS - Treasury	1.0	Senior Account Clerk	SR13	\$ 50,016	\$ 50,016	11/8 or 11/9/22	1/5/2022	6/30/2022
BFS - Treasury	1.0	Accountant IV	SR22	\$ 67,200	\$ 67,200	11/8 or 11/9/22		6/30/2022
BFS - Treasury	1.0	Accountant V	SR24	\$ 75,588	\$ 75,588	11/8 or 11/9/22		6/30/2022
BFS - Internal Control	1.0	Grants Administrator	EM5	\$ 120,000	\$ 120,000	1/10/2022	3/14/2022	6/30/2023
BFS - Internal Control	1.0	Grants Specialist	SR24	\$ 80,000	\$ 80,000	1/10/2022		6/30/2023
BFS - Internal Control	1.0	Grants Specialist	SR24	\$ 80,000	\$ 80,000	1/10/2022		6/30/2023
BFS0310-Accounting and Fiscal Services	1.0	020205 - Accountant IV*	SR22 C	\$ 55,200	\$ 55,200	pending	3/1/2022	6/30/2025
HESD					\$ -			
HESD CORE	1.0	Comm Serv Specialist Manager	SR-24	\$ 64,620	\$ 64,620	10/27/2022	12/1/2022	
HESD CORE	4.0	Comm Serv Specialist Supervisor	SR-22	\$ 55,200	\$ 220,800	10/27/2022	12/1/2022	
HESD CORE	6.0	Comm Serv Specialist I	SR-18	\$ 47,196	\$ 283,176	10/27/2022	12/1/2022	
HESD CORE	4.0	Comm Health Worker	SR-12	\$ 36,564	\$ 146,256	10/27/2022	12/1/2022	
HESD CORE	12.0	Emerg Medical Technician	AM-03	\$ 52,152	\$ 625,824	10/27/2022	12/1/2022	
DPR					\$ -			
DPR2721C-Hbay	1.0	Grounds Keeper	BC02	44,292	\$ 44,292	1/7/2022	7/1/2022	6/30/2023
DPR2721C-Hbay	1.0	Park Attendant	SR08	33,120	\$ 33,120	1/7/2022	7/1/2022	6/30/2023
DPR2721C-Hbay	1.0	Park Attendant	SR08	33,120	\$ 33,120	1/7/2022	7/1/2022	6/30/2023
DPR2721C-Hbay	1.0	Clerk	SR08	33,120	\$ 33,120	1/7/2022	7/1/2022	6/30/2023
DPR2721C-Hbay	1.0	Cashier-Clerk	SR08	33,120	\$ 33,120	1/7/2022	7/1/2022	6/30/2023
DPR2721C-Hbay	1.0	Cashier-Clerk	SR08	33,120	\$ 33,120	1/7/2022	7/1/2022	6/30/2023
DPR2721C-Hbay	1.0	Cashier-Clerk	SR08	33,120	\$ 33,120	1/7/2022	7/1/2022	6/30/2023
DPR2721C-Hbay	1.0	Cashier-Clerk	SR08	16,560	\$ 16,560	1/7/2022	7/1/2022	6/30/2023
DPR2721C-Hbay	1.0	Grounds Keeper	BC02	8,858	\$ 8,858	1/7/2022	7/1/2022	6/30/2023
DPR2721C-Hbay	1.0	Regional Park Manager	SR22	62,136	\$ 62,136	1/7/2022	7/1/2022	6/30/2023
DPR2721C-Hbay	1.0	Senior Clerk	SR10	35,196	\$ 35,196	1/7/2022	7/1/2022	6/30/2023
DPR2781C	1.0	Grounds Keeper	BC02	44,292	\$ 44,292	1/7/2022	7/1/2022	6/30/2023

POSITIONS TO BE CONTINUED ONCE ARPA EXPIRES								
						ARPA Approval		
Dept Org-Appropriation	FTE	Position Title	Salary Grade	Annual Salary	Total Salary	Date of approved letter by MD	Pos fund date begin	Pos fund date end
DPR2781C	1.0	Grounds Keeper	BC02	44,292	\$ 44,292	1/7/2022	7/1/2022	6/30/2023
DPR2781C	1.0	Grounds Keeper	BC02	44,292	\$ 44,292	1/7/2022	7/1/2022	6/30/2023
DPR2781C	1.0	Grounds Keeper	BC02	44,292	\$ 44,292	1/7/2022	7/1/2022	6/30/2023
DPR2781C	1.0	Grounds Keeper	BC02	44,292	\$ 44,292	1/7/2022	7/1/2022	6/30/2023
DPR2781C	1.0	Grounds Keeper	BC02	44,292	\$ 44,292	1/7/2022	7/1/2022	6/30/2023
DPR2601C	1.0	Park Attendant	SR08	36,000	\$ 36,000		7/1/2022	6/30/2023
DPR2601C	1.0	Park Attendant	SR08	36,000	\$ 36,000		7/1/2022	6/30/2023
DPR2601C	1.0	Park Attendant	SR08	36,000	\$ 36,000		7/1/2022	6/30/2023
DPR2601C	1.0	Park Attendant	SR08	36,000	\$ 36,000		7/1/2022	6/30/2023
DPR2601C	1.0	Project Manager		\$ 42,000	\$ 42,000		7/1/2022	6/30/2023
DPR2630	1.0	Community Forester I	SR22	\$ 55,200	\$ 55,200		7/1/2022	6/30/2023

Budget Communication No. 6, dated 2/4/22					
7). Grants- Summary Table-FY2023					
Department/Activity	Organization - Posting	No. of Grant Funded Positions	Grant & (Brief) Grant Description	Grant Exp Date	Alternate Funding Source when grant expires
BFS0300C-Administration	BFS3526-OWDB - LAC	7	Workforce Innovation and Opportunity Act is formula funds, not a grant. WIOA of 2014 - Federal Funds from USDOL. It is allocated annually by USDOL to each state based on data points like population, unemployment rate, etc. The amount changes annually, but since it is not a grant, the City and County is not at risk of losing funding in an upcoming year because an application was denied.	None	No expiration
BFS0310-Accounting and Fiscal Services	BFS3804-Comm Svcs Fiscal (WORKHI)	5	Various Grants assigned to the Department of Community Services-Staff hours are charged to the appropriate grant worked on.	varies	Supports DCS's federally funded programs. If the program is discontinued then would reassess the need for position and likely re-assign the position to other needs. GN funds would likely be needed.
BFS0310-Accounting and Fiscal Services	BFS3742-Comm Fiscal (Sec 8)	1	HUD Section 8 - provides rental assistance for income qualified individuals and families	renews annually	Supports DCS's federally funded program. If the program is discontinued then would reassess the need for position and likely re-assign the position to other needs. GN funds would likely be needed.
BFS0310-Accounting and Fiscal Services	BFS3536-Fiscal - CDBG	1	HUD Community Development Block Grant (CDBG) - The program supports community development activities to build stronger and more resilient communities.	renews annually	Supports DCS's federally funded program. If the program is discontinued then would reassess the need for position and likely re-assign the position to other needs. GN funds would likely be needed.
BFS1005-Fiscal/CIP Administration	BFS3535-CDBG Administration	13	Community Development Block Grant: to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low-and moderate income people.	9/1/2028	Position will need to be funded by City General Funds until program is discontinued. If program is discontinued then position will be vacated following Civil Service rules regarding layoffs.
DCS0125-Elderly Affairs	DCS3617-RSVP-Retired Sr. Vol	1	RSVP Funded	2/28/2023	Mixed funding opportunities; Title III; KC Admin.; and KC Services funds.
DCS0125-Elderly Affairs	DCS3799-Aging & Disabilities Resource Center (ADRC)	9	ADRC -State funds	2/28/2023	Mixed funding opportunities; Title III; KC Admin.; and KC Services funds.
DCS0125-Elderly Affairs	DCS3670-Kupuna Care Admin	8	Kupuna Funding	6/30/2025 - KC Contract extension being rounded	State funding from KC Administrative Funds & KC Service Funds.
DCS0125-Elderly Affairs	DCS3826-Title III Admin	8	Kupuna Funding	6/30/2025 - KC Contract extension being rounded	State funding from KC Administrative Funds & KC Service Funds.
DCS0125-Elderly Affairs	DCS3670-Kupuna Care Admin	8	Kupuna Funding	6/30/2025 - KC Contract extension being rounded	State funding from KC Administrative Funds & KC Service Funds.
DCS0125-Elderly Affairs	DCS3662-Person-Centered Hospital Discharge Model	1	Title III Funds	1/31/2024	Annual Federal Funding to support Kupuna Services. Certain Services can only be supported through Federal Funds.
DCS0125-Elderly Affairs	DCS3659-Kupuna Care In-House Case Management	7	Title III Funds	1/31/2024	Annual Federal Funding to support Kupuna Services. Certain Services can only be supported through Federal Funds.
DCS0125-Elderly Affairs	DCS3617-RSVP-Retired Sr. Vol	1	RSVP Funded	3/31/2024	50% Covered by Grant; 50% covered by Title III Federal Funding.
DCS0133-WorkHawaii	DCS3628-HOALA-FTW	3	DHS-First To Work Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3712-First to Work - ST	17	DHS-First To Work Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3786-WIA Youth Program	1	DHS-First To Work Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3796-ADULT-WIA	2	DHS-First To Work Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3785-WH-Juvenile Justice Center-JABG	1	JJC	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3809-WIA-Adult-FY 2003	1	Rent to Work (TBRA and CDBG)	6/30/2022	None-Formula Grant that is received every year

Budget Communication No. 8, dated 2/4/22					
7). Grants- Summary Table-FY2023					
Department/Activity	Organization - Posting	No. of Grant Funded Positions	Grant & (Brief) Grant Description	Grant Exp. Date	Alternate Funding Source when grant expires
DCS0133-WorkHawaii	DCS3628-HOALA-FTW	4	Rent to Work Program (CDBG)	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3631-WH-FSS-HI Public Hsng. Authority	2	WIOA Adult Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3712-First to Work - ST	1	WIOA Adult Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3735-YouthBuild	1	WIOA Adult Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3785-WH-Juvenile Justice Center-JABG	2	WIOA Dislocated Workers Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3786-WIA Youth Program	11	Rent to Work (TBRA)	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3787-Creating Employment Opportunities	1	WIOA Youth Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3789-Tenant Based Rental Assistance Program	3	Rent to Work Program (CDBG and TBRA)	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3796-ADULT-WIA	23	WIOA Adult Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3796-ADULT-WIA	1	YouthBuild Program	12/31/2022	Will be absorbed by WIOA Youth
DCS0133-WorkHawaii	DCS3797-Dislocated Worker	1	WIOA Dislocated Workers Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3809-WIA-Adult-FY 2003	2	WIOA Adult Program	6/30/2022	None-Formula Grant that is received every year
DCS3330-Community Assistance	DCS3334-Sec 8-Administrative Fees	60	Housing Choice Voucher Program provides rent subsidies to low income families (Hsg Act of 1937)	No expiration	None
DCS3340-Community Based Development	DCS3544-Community Based Dev-Operating	2	Community Development Block Grant Program supports community programs such as special needs housing and community development	No expiration	None
DCS3340-Community Based Development	DCS3764-ESG Program Admin (Operating)	1	Emergency Shelter Grant Program supports community emergency shelters, operation of shelters, rapid rehousing and other homeless prevention services	No expiration	None
DCS3340-Community Based Development	DCS3544-Community Based Dev-Operating	1	Community Development Block Grant Program supports community programs such as special needs housing and community development	No expiration	None
DCS3340-Community Based Development	DCS3766-HOME - Housing First	1	HOME Investment Partnership Program supports activities that provides funding for affordable housing for low income households through financing and tenant based rental assistance	No expiration	None
MDO0177C-Office of Climate Change, Sustainability and Resiliency	MDO0177-Office of Climate Change, Sustainability and Resiliency	4	Various: Silicon Valley Community Foundation Grant for CCSR Capacity building, State of Hawaii Dept. of Health - SNAP funds	6/30/2023	ARPA or General Funds
PAT0604-Prosecution	PAT3669-HI Career Criminal-State	15	Pending Restoration of State Career Criminal Prosecution Funding		General Funds
PAT0604-Prosecution	PAT0656-Investigative Services	1			
PAT0604-Prosecution	PAT3622-Red Light Cameras Project	1	Red Light Cameras Project (ACT 131)	Until funds spent	None
PAT0604-Prosecution	PAT3858-Domestic Violence MISD-01	1	Domestic Violence Felony Grant (STOP VAWA) - Federal Grant. Supplemented by General Funds.	3/31/2022	Future Domestic Violence Felony Grant (STOP VAWA) - Federal Grant. Supplemented by General Funds.
PAT0604-Prosecution	PAT3860-Local Law Enforcement	2			
PAT0604-Prosecution	PAT3859-Increasing Telework Capacity in Response to COVID19 Pandemic	3	No Funding - Will Not Fill		
PAT0604-Prosecution	Other	2	Honolulu County Human Trafficking Task Force Grant (2018-VT-BX-K092); 50% State Comm Court Grant and 50%Honolulu County Human Tracking Task Force Grant	9/30/2022	Future Human Trafficking Task Force Grant
PAT0606-Victim/Witness Assistance	PAT3862-VOCA	19	Victims of Crime Act (VOCA 20) - Federal Grant	6/30/2023	Victims of Crime Act (VOCA 21) - Federal Grant
PAT0606-Victim/Witness Assistance	PAT3841-Victim Witness-State	8	Pending Restoration of State Victim Witness Assistance Funding	Pending at the State Legislature	If State funds are not received, General funds would be needed to fund the positions

Budget Communication No. 6, dated 2/4/22					
7). Grants- Summary Table-FY2023					
Department/Activity	Organization - Posting	No. of Grant Funded Positions	Grant & (Brief) Grant Description	Grant Exp Date	Alternate Funding Source when grant expires
DIT0704C-Operations	DIT3745-Support for Work Hawaii	1	Supports Work Hawaii	6/30/2022	None-Formula Grant that is received every year
	DPP / DPPA44 - LUPD (0067)	1	FEMA Grant		Contract hire; request General Funds
	DPP / DPPA21 - Admn/HoLIS (NA65)	1	FEMA Grant		Contract hire; request General Funds

Budget Communication No. 6, dated 2/4/22					
7). Grants- Summary Table-FY2022					
Department/Activity BFS0300C-Administration	Organization - Posting BFS3525-OWDB - LAC	No. of Grant Funded Positions 7	Grant & (Brief) Grant Description Workforce Innovation and Opportunity Act is formula funds, not a grant. WIOA of 2014 - Federal Funds from USDOL. It is allocated annually by USDOL to each state based on data points like population, unemployment rate, etc. The amount changes annually, but since it is not a grant, the City and County is not at risk of losing funding in an upcoming year because an application was denied.	Grant Exp Date None	Alternate Funding Source when grant expires No expiration
BFS0310-Accounting and Fiscal Services	BFS3804-Comm Svcs Fiscal (WORKHI)	5	Various Grants assigned to the Department of Community Services-Staff hours are charged to the appropriate grant worked on.	varies	Supports DCS's federally funded programs. If the program is discontinued then would reassess the need for position and likely re-assign the position to other needs. GN funds would likely be needed.
BFS0310-Accounting and Fiscal Services	BFS3742-Comm Fiscal (Sec 8)	1	HUD Section 8 - provides rental assistance for income qualified individuals and families	renews annually	Supports DCS's federally funded program. If the program is discontinued then would reassess the need for position and likely re-assign the position to other needs. GN funds would likely be needed.
BFS0310-Accounting and Fiscal Services	BFS3536-Fiscal - CDBG	1	HUD Community Development Block Grant (CDBG) - The program supports community development activities to build stronger and more resilient communities.	renews annually	Supports DCS's federally funded program. If the program is discontinued then would reassess the need for position and likely re-assign the position to other needs. GN funds would likely be needed.
BFS1005-Fiscal/CIP Administration	BFS3535-CDBG Administration	13	Community Development Block Grant to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low-and moderate income people.	9/1/2028	Position will need to be funded by City General Funds until program is discontinued. If program is discontinued then position will be vacated following Civil Service rules regarding layoffs.
DCS0125-Elderly Affairs	DCS3617-RSVP-Retired Sr. Vol	1	RSVP Funded	2/28/2023	Mixed funding opportunities; Title III; KC Admin.; and KC Services funds.
DCS0125-Elderly Affairs	DCS3799-Aging & Disabilities Resource Center (ADRC)	10	ADRC -State funds	2/28/2023	Mixed funding opportunities; Title III; KC Admin.; and KC Services funds.
DCS0125-Elderly Affairs	DCS3670-Kupuna Care Admin	15	Kupuna Funding	6/30/2025 - KC Contract extension being routed	State funding from KC Administrative Funds & KC Service Funds.
DCS0125-Elderly Affairs	DCS3826-Title III Admin	9	Kupuna Funding	6/30/2025 - KC Contract extension being routed	State funding from KC Administrative Funds & KC Service Funds.
DCS0125-Elderly Affairs	DCS3662-Person-Centered Hospital Discharge Model	1	Title III Funds	1/31/2024	Annual Federal Funding to support Kupuna Services. Certain Services can only be supported through Federal Funds.
DCS0125-Elderly Affairs	DCS3617-RSVP-Retired Sr. Vol	1	RSVP Funded	3/31/2024	50% Covered by Grant; 50% covered by Title III Federal Funding.
DCS0133-WorkHawaii	DCS3712-First to Work - ST	25	DHS-First To Work Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3796-ADULT-WIA	2	DHS-First To Work Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3785-WH-Juvenile Justice Center-JABG	1	JJC	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3809-WIA-Adult-FY 2003	1	Rent to Work (TBRA and CDBG)	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3628-HOALA-FTW	4	Rent to Work Program (CDBG)	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii		7	WIOA Adult Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3786-WIA Youth Program	12	Rent to Work (TBRA)	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3787-Creating Employment Opportunities	1	WIOA Youth Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3789-Tenant Based Rental Assistance Program	3	Rent to Work Program (CDBG and TBRA)	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3796-ADULT-WIA	23	WIOA Adult Program	6/30/2022	None-Formula Grant that is received every year

Budget Communication No. 6, dated 2/4/22					
7). Grants- Summary Table FY2022					
Department/Activity	Organization - Posting	No. of Grant Funded Positions	Grant & (Brief) Grant Description	Grant Exp Date	Alternate Funding Source when grant expires
DCS0133-WorkHawaii	DCS3796-ADULT-WIA	1	YouthBuild Program	12/31/2022	Will be absorbed by WIOA Youth
DCS0133-WorkHawaii	DCS3797-Dislocated Worker	1	WIOA Dislocated Workers Program	6/30/2022	None-Formula Grant that is received every year
DCS0133-WorkHawaii	DCS3809-WIA-Adult-FY 2003	2	WIOA Adult Program	6/30/2022	None-Formula Grant that is received every year
DCS3330-Community Assistance	DCS3334-Sec 8-Administrative Fees	60	Housing Choice Voucher Program provides rent subsidies to low income families (Hsg Act of 1937)	No expiration	None
DCS3340-Community Based Development	DCS3544-Community Based Dev-Operating	2	Community Development Block Grant Program supports community programs such as special needs housing and community development	No expiration	None
DCS3340-Community Based Development	DCS3784-ESG Program Admin (Operating)	1	Emergency Shelter Grant Program supports community emergency shelters, operation of shelters, rapid rehousing and other homeless prevention services	No expiration	None
DCS3340-Community Based Development	DCS3544-Community Based Dev-Operating	1	Community Development Block Grant Program supports community programs such as special needs housing and community development	No expiration	None
DCS3340-Community Based Development	DCS3766-HOME - Housing First	1	HOME Investment Partnership Program supports activities that provides funding for affordable housing for low income households through financing and tenant based rental assistance	No expiration	None
MDO0177C-Office of Climate Change, Sustainability and Resiliency	MDO0177-Office of Climate Change, Sustainability and Resiliency	4	Various: Silicon Valley Community Foundation Grant for CCSR Capacity building, State of Hawaii Dept. of Health - SNAP funds	6/30/2023	ARPA or General Funds
PAT0604-Prosecution	PAT3669-HI Career Criminal-State	0	Pending Restoration of State Career Criminal Prosecution Funding		General Funded
PAT0604-Prosecution	Other	7			
PAT0606-Victim/Witness Assistance	PAT3862-VOCA	20	Victims of Crime Act (VOCA 20) - Federal Grant	6/30/2023	Victims of Crime Act (VOCA 21) - Federal Grant
DIT0704C-Operations	DIT3745-Support for Work Hawaii	1	Supports Work Hawaii	6/30/2022	None-Formula Grant that is received every year